

**Minutes of St Patrick's School PTFA Meeting
Thursday 11th February 2010**

Attendees: Helen Eaton (HE), Sarah Taylor (ST), Paul, Arrowsmith (PA), Rosemary Hawkins, Margaret Gill, Helen Redpath, Heather Robertson

Apologies: Letitia Bradley, Mary Ellis, Rhiannon Price, Fiona Bolton-Dowling, Steve McCulloch, Eleanor Anderson, Fleur Arrowsmith, Daisy Zhu, Liz Richards, Kelly Collier, Louise Green, Rachel King

Purpose:

The meeting was held to discuss the following items:-

- Update on actions
- Treasurer's Report
- Parent email list
- Committee term – Jan to Jan or Oct to Oct
- Recruiting class reps
- St Patrick's Night
- 2010 Fundraising
- Any other business

Minutes

Update on actions

Letter to thank Vodafone for matched funding sent, letter to Morrison's to be completed and sent out ASAP.

Chainsaw sculpture plaque to be purchased, PTFA to discuss with Rita what the school would like written on plaque.

Treasurer's report

Paul gave the Treasurer's report, the PTFA bank balance as of 11th February 2010 was £8,561.

Bank Balance (11/02/10)	£8,561
Outstanding liabilities	£443
Outstanding credits	£0.00
Petty Cash (Bazaar float)	£0.00
Net Balance	£8,117
Income 30/11 – 11/02	£3,384
Expenditure 30/11 – 11/02	£4,865
Net Income Apr-Jan	-£1,482
Income 01/09 – 11/02	£5,084
Expenditure 01/09-11/02	£6,896
Net Income Sept-Jan	-£1,811

Parent email list

It was agreed that a parent contact email list was a good idea if parents were happy to disclose contact details. The school is in the process of setting up a parent mail system which could possibly be also used to for this purpose. Action - TBC

PTFA Committee term

It was discussed that the AGM should be advertised to all new September intake parents in July, in order to get new parents interested in being part of the new PTFA committee for the forthcoming school year. Action - AGM to be booked in school diary for the 2nd week in September.

Margaret Gill suggested that the as well as being a PTFA AGM/ quiz night, could also be a dinner or cheese and wine evening possible venue Corsham Rugby Club.

Recruiting class reps

Rosemary Hawkins has kindly stepped forward to be class rep for Year 2, with help from other parents in Year 2. We would like to thank Rosemary for coming forward and wish her good luck in her new role. There is still a need for more class reps for Year 2 and we hope that more volunteers will step forward.

St Patrick's night

We will be celebrating St Patrick's night on Friday 19th March, many ideas were put forward for this event, bingo night and race night to mention but a few. It was agreed that a race night would work well however organisation for a race night is very labour intensive and it was felt that there just wasn't enough time left this year to organise one. Action - Race night to be booked for next year.

An ABBA tribute band has now been booked for the evening and the venue will be Corsham Rugby Club. A big push by class reps to sell tickets would be greatly appreciated to make this event a success.

2010 fundraising

Fundraising events for the coming year were discussed and a diary of events was agreed as follows:

- Cycle event at Castle Coomb race track – this worked very well as an event last year and raised a lot of money. Peter and Eleanor Dove successfully organised the event last year and it was hoped that they would head up this event this year. Possible date for this event the 1st or 2nd week in July TBC.
- Summer fete – World cup themed at the beginning of June, Helen Eaton to head up event.
- Winter ball – possible venues, Cumberwell Park, Rudlowe Hall, Hartham Park and Bowood. Sarah Taylor to head up event.
- Summer disco – July

Any other business

- PTFA to order a bouquet for Rita McGloghlin's return to school.
- PTFA to organise St Patrick's Day cake for pupils, do we know where it is usually bought from? MyLoaf?
- SEN board – PTFA agreed funding

- Science workshops donation - PTFA agreed funding

Proposed PTFA spending

- Stage lighting for school – TBC
- Bird box with integral camera – to be discussed with Rita on her return
- Out door science box's – TBC
- Winter / wet play toys/equipment – TBC
- Indoor sports / gym equipment - TBC

Next Meeting

Thursday 25th March, in school library straight after school pick up at 3.20pm. SH to ask Rita if this is ok and check school diary if library is available.